



HEATING, AIR CONDITIONING, VENTILATION AND REFRIGERATION MAINTENANCE TECHNOLOGY/TECHNICIAN CIP Code 47.0201

This document is a Program of Study for Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician programs at the secondary level. This program of study is considered a framework, not a curriculum. From this framework educators may use this as a tool to provide structure for developing learning modules, unit plans, or daily lesson plans that meet the tasks or standards within the program of study. This program of study is based on research, experience, and many resources. The goal is to train a workforce that is skilled, knowledgeable, and able to meet the needs of the industry today and well into the future.

Heating and air-conditioning systems control the temperature, humidity, and the total air quality in residential, commercial, industrial, and other buildings. Refrigeration systems make it possible to store and transport food, medicine, and other perishable items. Heating, air-conditioning, and refrigeration mechanics and installers – also called technicians – install, maintain, and repair such systems..

Heating, air-conditioning, and refrigeration systems consist of many mechanical, electrical, and electronic components, such as motors, compressors, pumps, fans, ducts, pipes, thermostats, and switches. In central forced air heating systems, for example, a furnace heats air, which is then distributed via a system of metal or fiberglass ducts. Technicians must be able to maintain, diagnose, and correct problems throughout the entire system. To do this, they adjust system controls to recommended settings and test the performance of the system using special tools and test equipment.

Technicians often specialize in either installation or maintenance and repair, although they are trained to do both. They also may specialize in doing heating work or air-conditioning or refrigeration work. Some specialize in one type of equipment – for example, hydronics (water-based heating systems), solar panels, or commercial refrigeration. Some technicians also sell service contracts to their clients. Service contracts provide for regular maintenance of the heating and cooling systems and they help to reduce the seasonal fluctuations of this type of work.

Technicians follow blueprints or other specifications to install oil, gas, electric, solid-fuel, and multiple-fuel heating systems and air-conditioning systems. After putting the equipment in place, they install fuel and water supply lines, air ducts and vents, pumps, and other components. They may connect electrical wiring and controls and check the unit for proper operation. To ensure the proper functioning of the system, furnace installers often use combustion test equipment, such as carbon dioxide testers, carbon monoxide testers, combustion analyzers, and oxygen testers. These tests ensure that the system will operate safely and at peak efficiency.

After a furnace or air-conditioning unit has been installed, technicians often perform routine maintenance and repair work to keep the systems operating efficiently. They may adjust burners and blowers and check for leaks. If the system is not operating properly, they check the thermostat, burner nozzles, controls or other parts to diagnose and correct the problem.

Technicians also install and maintain heat pumps, which are similar to air conditioners but can be reversed so that they both heat and cool a home. Because of the added complexity and the fact

that they run both in summer and winter, these systems often require more maintenance and need to be replaced more frequently than traditional furnaces and air conditioners.

During the summer, when heating systems are not being used, heating equipment technicians do maintenance work, such as replacing filters, ducts, and other parts of the system that may accumulate dust and impurities during the operating season. During the winter, air-conditioning mechanics inspect the systems and do required maintenance, such as overhauling compressors.

Refrigeration mechanics install, service, and repair industrial and commercial refrigerating systems and a variety of refrigeration equipment. They follow blueprints, design specifications, and manufacturers' instructions to install motors, compressors, condensing units, evaporators, piping, and other components. They connect this equipment to the ductwork, refrigerant lines, and electrical power source. After making the connections, they charge the system with refrigerant, check it for proper operation and leaks, and program control systems.

When air-conditioning and refrigeration technicians service equipment, they must use care to conserve, recover, and recycle the refrigerants used in air-conditioning and refrigeration systems. The release of these refrigerants can be harmful to the environment. Technicians conserve the refrigerant by making sure that there are no leaks in the system; they recover it by venting the refrigerant into proper cylinders; they recycle it for reuse with special filter-dryers; or they ensure that the refrigerant is properly disposed of.

Heating, air-conditioning, and refrigeration mechanics and installers are adept at using a variety of tools, including hammers, wrenches, metal snips, electric drills, pipe cutters and benders, measurement gauges, and acetylene torches, to work with refrigerant lines and air ducts. They use voltmeters, thermometers, pressure gauges, manometers, and other testing devices to check airflow, refrigerant pressure, electrical circuits, burners, and other components.

Heating, air-conditioning, and refrigeration mechanics and installers work in homes, retail establishments, hospitals, office buildings, and factories—anywhere there is climate-control equipment that needs to be installed, repaired, or serviced. They may be assigned to specific job sites at the beginning of each day or may be dispatched to a variety of locations if they are making service calls.

Technicians may work outside in cold or hot weather or in buildings that are uncomfortable because the air-conditioning or heating equipment is broken. In addition, technicians might work in awkward or cramped positions and sometimes are required to work in high places. Hazards include electrical shock, burns, muscle strains, and other injuries from handling heavy equipment. Appropriate safety equipment is necessary when handling refrigerants because contact can cause skin damage, frostbite, or blindness. Inhalation of refrigerants when working in confined spaces also is a possible hazard.

The majority of mechanics and installers work at least a 40-hour week. During peak seasons, they often work overtime or irregular hours. Maintenance workers, including those who provide maintenance services under contract, often work evening or weekend shifts and are on call. Most employers try to provide a full workweek year-round by scheduling both installation and maintenance work, and many manufacturers and contractors now provide or even require year-

round service contracts. In most shops that service both heating and air-conditioning equipment, employment is stable throughout the year.

Because of the increasing sophistication of heating, air-conditioning, and refrigeration systems, employers prefer to hire those who have completed technical school training or a formal apprenticeship.

Many secondary and postsecondary technical and trade schools, junior and community colleges, and the U.S. Armed Forces offer 6-month to 2-year programs in heating, air-conditioning, and refrigeration. Students study theory of temperature control, equipment design and construction, and electronics. They also learn the basics of installation, maintenance, and repair. Three accrediting agencies have set academic standards for HVACR programs. After completing these programs, new technicians generally need between an additional 6 months and 2 years of field experience before they are considered proficient.

Many technicians train through apprenticeships. Formal apprenticeship programs normally last 3 to 5 years and combine paid on-the-job training with classroom instruction. Classes include subjects such as the use and care of tools, safety practices, blueprint reading, and the theory and design of heating, ventilation, air-conditioning, and refrigeration systems. In addition to understanding how systems work, technicians must learn about refrigerant products and the legislation and regulations that govern their use. Applicants for apprenticeships must have a high school diploma or equivalent. Math and reading skills are essential. After completing an apprenticeship program, technicians are considered skilled trades workers and capable of working alone. These programs are also a pathway to certification and, in some cases, college credits.

High school courses in shop math, mechanical drawing, applied physics and chemistry, electronics, blueprint reading, and computer applications provide a good background for those interested in entering this occupation. Some knowledge of plumbing or electrical work also is helpful. A basic understanding of electronics is becoming more important because of the increasing use of electronics in equipment controls. Because technicians frequently deal directly with the public, they should be courteous and tactful, especially when dealing with an aggravated customer. They also should be in good physical condition because they sometimes have to lift and move heavy equipment.

Assumptions of This Program of Study

High-quality programs should meet the following standards:

- Promote **positive working relationships**
- Implement a **curriculum** that fosters all areas of skill development – cognitive, emotional, language, physical, and social
- Use developmentally, culturally, and linguistically appropriate and **effective teaching approaches**
- Provide **ongoing assessments** of student progress
- Employ and support qualified **teaching staff**
- Establish and maintain collaborative relationships **with families**
- Establish and maintain relationships and use resources of the **community**
- Provide a safe and healthy learning **environment**

- Implement strong program organization and supervision policies that result in **high-quality teaching and learning**
- Integrate academic skills and aptitudes necessary for gainful employment and promoting a foundation of **lifelong learning**

Academic Rigor

Research shows that career success requires the same level of college-prep courses as postsecondary success requires. The Department of Education's focus is to ensure that every student graduates prepared for college and a career. In order to be successful in this program of study, students should follow the academic sequence as determined by Pennsylvania's high school reform efforts.

Resources Used for This Program of Study

- MAVCC (Multistate Academic Vocational Curriculum Consortium)
<http://www.mavcc.org/>
- NOCTI (National Occupational Competency Testing Institute <http://www.nocti.org/>)
- O*NET <http://online.onetcenter.org/>
- Pennsylvania Approved Certifications for Industry-Recognized Certifications for Career and Technical Education Programs
http://www.portal.state.pa.us/portal/server.pt/community/instructional_resources/7392/industry-recognized_certifications_for_career_and_technical_education_programs/507887
- Pennsylvania Department of Labor & Industry High Priority Occupations
http://www.portal.state.pa.us/portal/server.pt/community/high_priority_occupations/12910
- VTECS (A Consortium of Innovative Career and Workforce Development Resources)
<http://www.vtecs.org/>

CIP Code

47.0201 HEATING, AIR CONDITIONING, VENTILATION AND REFRIGERATION MAINTENANCE TECHNOLOGY/TECHNICIAN

Pennsylvania CIP

An instructional program that prepares individuals to apply technical knowledge and skills to install, repair and maintain commercial and domestic heating, air conditioning and refrigeration systems. Instruction includes theory and application of basic principles involved in conditioning of air (cooling and heating); filtering and controlling humidity; operating characteristics of various units and parts; blueprint reading; use of technical reference manuals; the diagnosis of malfunctions; overhaul, repair and adjustment of units and parts such as pumps, compressors, valves, springs and connections; and repair of electric/electronic and pneumatic control systems.

Integrate Academic Career Education and Work Standards for Student Success

As students participate in career exploration activities and rigorous studies from elementary grades through graduation, they learn to appreciate the relationship between their classroom

learning and the skills needed within the workplace. The academic and workplace skills within the Academic Standards for Career Education and Work are expected to be addressed within classrooms and achieved by all students throughout Pennsylvania. No student should leave secondary education without a solid foundation in these Standards.

http://www.portal.state.pa.us/portal/server.pt/community/state_board_of_education/8830/state_academic_standards/529102

CEW Standards Tool Kit for teachers to implement CEW Standards
www.pacareerstandards.com

Pennsylvania Approved Certifications

http://www.portal.state.pa.us/portal/server.pt/community/instructional_resources/7392/industry-recognized_certifications_for_career_and_technical_education_programs/507887

The Programs of Study Documents

- Crosswalk Template for Task Alignment (excel) – Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician – Instructions: Indicate the number code(s) of your school’s program competency or competencies aligned to each program of study competency.
- Crosswalk Template for Task Alignment (pdf) – Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician – Instructions: Indicate the number code(s) of your school’s program competency or competencies aligned to each program of study competency.
- Scope and Sequence Template (word) – Enter secondary technical Program of Study courses. Postsecondary courses will be determined when the Statewide Articulation Agreement for this Program of Study is complete.
- Scope and Sequence Template (pdf) – Enter secondary technical Program of Study courses. Postsecondary courses will be determined when the Statewide Articulation Agreement for this Program of Study is complete.
- PA Academic Standards/Eligible Content Alignment Task List (excel) – Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician – Crosswalk of PA Academic Standards/Eligible Content for Reading, Writing, Speaking and Listening (RWSL), Math, and Science aligned to Program of Study Secondary Competency List.
- PA Academic Standards/Eligible Content Alignment Task List (pdf) – Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician – Crosswalk of PA Academic Standards/Eligible Content for Reading, Writing, Speaking and Listening (RWSL), Math, and Science aligned to Program of Study Secondary Competency List.

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